

INFORMATION

1. The Original Statement of Marks Shall be issued after 1 (one) week (counting working days only) from the date of publication/announcement of the results of the Higher Secondary Examination, 2022.
2. The Original Statement of Marks shall be issued through the office of the Principal.
3. The Provisional Statement of Marks shall be issued only to the qualified/passed candidates of the Higher Secondary Examination, 2022. The prescribed application form of Provisional Statement of Marks shall be available w.e.f. the 8th June, 2022 on payment of Rs. 100/- (cost of application form) with a fee of **Rs. 600/-** between 10.00 a.m. to 1.00 p.m. on all working days upto the 16th June, 2022. On the next working day of submission of filled up application forms, the Provisional Statement of Marks shall be issued after 2.00 p.m.
4. The Provisional Certificate of Higher Secondary Examination, 2022 shall be issued on demand to facilitate the students who are seeking admission outside the state.
5. The prescribed application form for Provisional Certificate shall be issued only to qualified candidates who have got Provisional Statement of Marks on payment of Rs.100/- (cost of application form) with a fee of **Rs.600/-** (Normal)/ **Rs.800/-** (Emergency).
6. Candidates who are eligible for Improvement Examination shall have to appear in the Higher Secondary Improvement Examination, 2022 to be held in the month of July, 2022. However, Improvement Candidates with 2 (two) failed subjects shall be allowed to choose any one subject out of the failed subjects to appear in the Higher Secondary Improvement Examination, 2022 and such candidates who got Qualifying Certificates after passing the subject in the said Improvement Examination may appear the remaining one subject again as Improvement Candidates at the succeeding main examination.
7. The application forms for the candidates eligible for the Higher Secondary Improvement Examination, 2022 shall be issued at the time of issue of the original Statement of Marks. Last date for submission of Application Forms for Higher Secondary Improvement Examination, 2022 shall be 28th June, 2022.
8. Candidates who find any type of mistake (committed by the Council) in their Original Statement of Marks should report in writing to the Controller of Examinations for necessary correction/rectification within 15 (fifteen) days from the date of issue of the Original Statement of Marks from the Council without charging any fee.
9. Application for verification/rechecking of Answer Scripts should be through proper channel, not through R.T.I.

10. For rechecking of answer scripts:- Candidates who are intending to apply for rechecking of answer scripts shall have to apply under following procedure and guidelines:

- a) Candidates shall have to submit with the use of prescribed form of Rs. 100/- (cost of application form) available at the office counter w.e.f. the 17th June, 2022 enclosing a xerox copy of the Original/Provisional Statement of Marks issued by the Council on or before the 28th June, 2022 with a fee of Rs. 2000/- per subject.
- b) Request for verification/rechecking of Answer Scripts shall be accepted once only.
- c) Incomplete Re-checking application forms shall not be accepted.
- d) Applications submitted other than the candidate himself/herself shall not be entertained.
- e) Re-checking shall include whether all the answers have been assessed by the examiner or not. Moreover, the marks awarded to each and every answers shall also be checked.
- f) No application received after the last date of submission (i.e. the 28th June, 2022) shall be entertained.
- g) The result of verification/rechecking of Answer Scripts shall be uploaded on the Council Website <http://cohsem.nic.in>. In case a mistake is detected a formal letter shall be sent to the concerned candidate by Registered/Speed Post. The Council shall not be responsible for any lost or damage or any inconveniences caused to the candidate consequent upon the delay in communication for reasons beyond control.
- h) Candidates are advised to note that there is no provision for re-evaluation of answer scripts.

All possible care has been taken to ensure accuracy of the results published, however, any error(s), if detected/found, please inform the same to the Controller of Examinations of the Council for necessary correction/rectification.

- N.B.** (i) *The result shall also be available in the website <http://manresults.nic.in> and <http://cohsem.nic.in>*
- (ii) *All the Heads of Institutions are requested to inform the above information to the concerned candidates in time from their end.*
- (iii) *On Tuesday, the 7th June, 2022 the office shall remain closed as Compensatory Holiday.*


CONTROLLER OF EXAMINATIONS